

CHURCH STREET
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PARTIES
and
PRIVATE HIRE

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WELCOME

Church Street Tavern is available for Parties and Private Hire for drinks or dinner. There are numerous occasions we cater for from a birthday table with friends or engagement drinks in the bar to a corporate dinner in a Private Room or exclusive use of our bar, restaurant or both.

In this booklet you will find the following information:

- Lunch or Dinner 14 - 75 people.
- Drinks 30 - 180 people.
- Afternoon Tea 16 - 65 people.
- Exclusive Hire.

Whatever the occasion, you can be assured of excellent service and delicious food and drinks. To book or for further information, please call us on 01206 564325 or email office@churchstreettavern.co.uk





LUNCH & DINNER PARITES

For parties of 14 or more at lunch or dinner, we request a pre-order at least 14 days before your party. If you are less than 14 people, you can just order at the time from our main menu. There are two menu options to choose from and a number of seating arrangements.

OPTION ONE

Choose from a shortened version of our monthly changing seasonal menu which will be sent to you three weeks before your party. There will be three choices per course consisting of a meat, fish and vegetarian option.

£28.50 for three courses, £24.50 for two courses.

OPTION TWO

Choose from our non-changing set menu (see page four) which is available from the time your booking is confirmed. There are six options per course of which we ask you to select three for your guests to order from. A pre-order is required with this menu and it has to be taken by the whole table.

£24.50 for three courses, £18.50 for two courses.

SEATING

- Our front dining room can seat 12-18 people on one table or up to 30 over four tables. For exclusive use of the front room, there is no charge but on Friday or Saturday evening, a minimum spend of £1,000 is required.
- Our middle and rear dining room can seat between 14-22 people on one table. These two rooms are not available exclusively.
- The maximum party size we can do is 72 on 8 tables over the three rooms. See our Exclusive Use page for hire charge.

TERMS

Full terms and conditions are available on page 6 and will be sent upon booking, they are also available on our website. Your booking is not confirmed until we have received your credit card details and confirmation that you accept our terms and conditions in full. Should you have any questions, please let us know.



SET MENU OPTION FOR PARTIES

STARTERS - select three options for your guests to choose from

Spiced Carrot Soup, Crème Fraîche

Smoked Mackerel, Watercress & Apple Salad

Smoked Lock Duart Salmon, Chive Crème Fraîche, Watercress, Toast

Salt Beef Salad, Fine Beans, Lincolnshire Poacher Cheese, Mustard Dressing

Chicken Liver Pâté, Pickles, Toast

Marinated Mozzarella di Bufala, Bruschetta, Basil & Walnut Pesto

MAIN COURSE - select three options for your guests to choose from

Grilled Market Flat Fish, Dill & Lemon Butter

Roast Fillet of Market Fish, Green Herb Sauce

Rare Breed Rump Steak, Peppercorn Sauce

Dingle Dell Pork Tenderloin, Chorizo & Apple Sauce

Leek & Blue Cheese Tart, Beetroot & Tarragon Salsa

Tomato & Basil Risotto, Basil & Walnut Pesto

For the table, we will provide four different side dishes for your guests to help themselves to from the selection below and to suit the dishes chosen:

Potato Gratin, French Fries, Spello Lentils, New Potatoes, Duck Fat Roast Potatoes, Seasonal Vegetables, Mixed Salad Leaves.

PUDDING - select three options for your guests to choose from

Lemon Posset, Meringue, Poppy Seed Shortbread

Chocolate Mousse, Hazelnut Brittle

Apricot & Vanilla Tart, Vanilla Crème Fraîche

Apple Semifreddo, Candied Walnuts

Selection of English Cheese

Selection of Ice Cream & Sorbet

All the above dishes can be adapted to meet any dietary requirements, please let us know all allergies when you confirm your menu choices.



DRINKS PARTIES

For drinks parties, we have the front room downstairs in the bar. We can reserve the room for no charge if you fully occupy the room before 7pm. After that time, a minimum spend of £500 is required otherwise there is a £100 hire charge. The room can accommodate between 15 to 30 people standing. We regret this is not available after 7pm on a Saturday.

Champagne and Canapés can be pre-ordered or your guests can choose directly from the bar a selection of craft beer, eclectic wine, curated cocktails and bar snacks.

If your party is larger than 30 people, either the ground floor bar or first floor restaurant (with bar) is available for exclusive use. Please see our Exclusive Use page for prices.



CANAPÉS MENU FOR DRINKS PARTIES

VEGETABLES

Gorgonzola Cheese Custard, Crostino
Squash Purée, Pickled Mushrooms
White Bean Croquette, Sage Pesto
Fennel, Olive, Clementine, Flatbread

SEAFOOD

Smoked Mackerel Pâté, Pickled Apple
Cod Ceviche, Cucumber
Crab Fritter, Sweet Chilli Jam
Hake Fritti, Saffron Mayonnaise

MEAT

Duck Liver Pâté, Autumn Fruit Compote
Chorizo, Honey, Piquillo Pepper
Beef Tartar, Chicory, Quail's Egg
Speck Ham Empanada

£8.50 per person with 6 varieties of canapés, choose 2 from each section.

SPARKLING WINE

100 Coates & Seely, Brut Reserve NV, Hampshire, England	50.00
A citrus-infused fizz with complexity and notes of the English hedgerow	
105 NV Champagne Brut Réserve, Billecart-Salmon, France	55.00
Finely tuned, complex and subtle, the choice of those in the trade.	
101 Prosecco, Bernardi, Veneto, Italy	28.00
Fresh, light and deliciously simple	
107 Truslers Hill, Pinot Noir Sparkling Rosé, W. Sussex, England	45.00
Bright, vibrant, delicious fresh strawberries with cream on the nose and palate.	
104 2008 Brut Nature Gran Reserva, Recaredo, Spain	38.00
Dry, yeasty, biscuit, strong Pinot Noir character	



AFTERNOON TEA

We can provide Afternoon Tea on either floor when booked in advance for a minimum of 16 people and a maximum of 65 people in either the bar or the restaurant. It is available between 3.30pm and 5.00pm and is £16.50 per person.

SANDWICHES

Smoked Salmon, Watercress
Roast Beef, Horseradish
Montgomery Cheddar, Chutney
Suffolk Ham, Piccalilli
Cucumber, Dill
Crab Mayonnaise

SCONES

Served with clotted cream and strawberry jam.

PATISSERIE

Lemon Drizzle Cake
Chocolate Éclairs
Macaroons

JING TEA SELECTION

Assam Breakfast, Earl Grey, Jasmine Pearls
Blackcurrant & Hibiscus, Peppermint, Chamomile

If you wanted to have a gathering in the morning, we can provide coffee and cake for £7.50 per person up to 11.30am.



EXCLUSIVE HIRE

Church Street Tavern is available for exclusive hire. We have a ground floor bar with a capacity of 100 people. Our first floor restaurant can seat 82 people and is also available for a more casual drinks and canapés gathering for up to 80 people. The following minimum spends are required and if not met, the difference will be added to your bill as a hire charge:

BAR ONLY

- Wednesday-Friday 9am-4pm £1,000

RESTAURANT ONLY

- Wednesday-Friday 9am-4pm £1,000
- Wednesday-Thursday 5pm-11pm £1,500
- Friday 5pm-12am £4,500
- Saturday 9am-4pm £2,500
- Saturday 5pm-12am £7,500
- Sunday 9am-5pm £2,500

FRONT ROOM

- £500
- £500
- £2,000
- £1,500
- £2,500
- £1,500

COMPLETE HIRE

- Wednesday-Friday 9am-4pm £2,000
- Wednesday-Thursday 5pm-11pm £2,500
- Friday 5pm-12am £7,500
- Saturday 5pm-12am £10,000
- Sunday 9am-5pm £2,750

Musical or other entertainment can be arranged and you are welcome to arrange your own. Personalised menus can be created. Place cards are supplied for your use. Complementary flowers are provided but bespoke arrangements can be made with your own florist or by us. Candles are supplied to suit your table arrangement. Please note there is lift access to the first floor restaurant. Bathrooms are situated on both floors.



TERMS AND CONDITIONS

Our terms and conditions are designed to provide you with a smooth booking process and flawless party. If you have any questions, please let us know.

1. Your booking is not confirmed until we have received and verified your credit/debit card details and you have confirmed you accept our terms and conditions.
2. We reserve the right to charge the credit/debit card with the details you provide without notice, in the event of you failing to adhere to our Terms and Conditions.
3. No deposits are taken (except for Exclusive Use see below). For any cancellations after 14 days before your party, there is a £15 per person cancellation charge. For any cancellations received 24 hours or less before your booking, the full meal charge per person cancelled will be charged.
4. Your pre-order of food (and drinks where applicable) is required 14 days in advance of your booking. If not provided your booking will be cancelled with no charge made.
5. Your booking is made for the time your party will be expected to be fully seated. So if you wish to have drinks in advance in our bar, please arrive earlier. Once 15 minutes have elapsed from your table booking time and you are not all seated, we will seat you at our leisure which could be up to or beyond one hour after your booking time. If you choose to leave at anytime because of this, we will charge your card with the full amount of your meal.
6. Your booking may be subject to a booking duration meaning you will only have your table for an allocated time so it must be vacated by the time agreed. The time given will be plenty of time to enjoy your meal but if you feel you would like to stay with us longer, please let us know in advance as we are happy to accommodate your wishes where possible.
7. For Drinks Parties with Canapés, we require your order 14 days before your party. After this time, canapés will not be available and the minimum spend requirement of £500 will still apply.
8. For exclusive use, we require a deposit of 30% of the minimum spend 8 weeks before your booking. A further 30% of the minimum spend is required 14 days before your booking. The balance is payable upon departure.
9. We are happy to allow you to decorate your table with balloons etc. but not confetti, party poppers or anything that could cause offense to other guests. We would request that unless you have exclusive use of Church Street Tavern, you respect the presence of our other guests.
10. All bookings of 8 or more people are subject to a 10% service charge which goes directly to our staff.

CHURCH STREET T A V E R N



OPENING HOURS

We are closed every Sunday from 5pm (except Bank Holidays) and all day Monday and Tuesday.

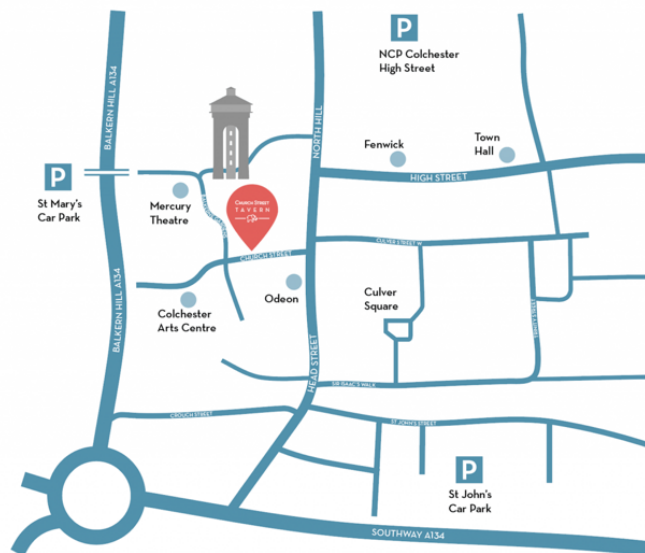
BAR

9am - 11pm (Midnight Friday & Saturday, open at 11am Sunday)

KITCHEN

Wednesday-Friday	Lunch	12pm - 2.30pm
Saturday-Sunday	Lunch	12pm - 3pm
Wednesday-Thursday	Dinner	5.30pm-9.30pm
Friday-Saturday	Dinner	5.30pm-10pm

Snacks, tea and coffee are served in the bar all day from 9am.



Church Street Tavern, 3 Church Street, Colchester, CO1 1NF
Telephone 01206 564325 email office@churchstreettavern.co.uk
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